

ShoreTel Sky Fax



AN INTEGRAL PART OF THE COMMUNICATIONS TOOL SET

ShoreTel Sky Fax accommodates and enhances traditional faxing by incorporating the feature into our hosted phone system functionality.

With ShoreTel Sky Fax, users can send and receive faxes from their desktop or mobile devices, streamlining the process and removing the dependence on standalone fax machines.

ShoreTel Sky Fax features

- Incoming faxes are received in the email inbox.
- Outbound faxes are sent as email attachments.
- Delivery confirmation sent via email.
- To fax paper documents, a scanner is used to create files for faxing.

ShoreTel Sky Fax requirements

ShoreTel Sky Fax requires the following for user activation:

- Email client
- User email address (used by the system administrator to assign fax services)

- Scanner for creating outbound fax documents that are not already in a format supported by ShoreTel Sky Fax

ShoreTel Sky Fax activation and management

ShoreTel Sky Fax is activated and managed by authorized administrators (“Decision Makers”), through the ShoreTel Sky Portal. Within the portal the Decision Maker can navigate to the company’s phone system add-on features screen to activate the fax service for specific users.

ShoreTel Sky Fax for ShoreTel Hybrid systems

ShoreTel Sky Fax is available to ShoreTel Premises systems via the ShoreTel Hybrid platform and gives onsite systems the benefits of this integrated fax service for a simple monthly fee.

BENEFITS

- Eliminate paper and send/receives faxes anywhere e-mail can be accessed.
- Faxes can be saved and searched like emails.

WHAT CUSTOMERS SAY:

"With ShoreTel Sky Fax, firm members can send and receive faxes from our desktop computers and on the go from our mobile devices. Previously this was not possible without great expense. We operate in a paperless environment, and the fax PDFs fit into our workflow perfectly."

GARY FRISCH
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Feature	ShoreTel Sky systems	ShoreTel Hybrid systems
Incoming faxes are received in email inbox	■	■
Outbound faxes are sent as email attachments	■	■
Faxes can be saved or deleted just like the rest of emails	■	■
Delivery confirmation can be sent via email	■	■
Assign any number within the company's number range as inbound fax number	■	■
Phone numbers and message content	■	■

Want to know more?
Talk to an expert.
Visit www.shoretel.com/findareseller

ShoreTel. Brilliantly simple business communications.

ShoreTel, Inc. (NASDAQ: SHOR) is a leading provider of brilliantly simple IP phone systems and unified communications solutions powering today's always-on workforce. Its flexible communications solutions for on-premises, cloud and hybrid environments eliminate complexity, reduce costs and improve productivity.

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